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**Claysburg-Kimmel School District  
Minutes of September 6, 2023  
Work Session**

The Board met in a work session at 7:16 pm on Wednesday, September 6, 2023, with the following present: Craig Burket, Amy Gill, Roger Knisely, Dr. Eckley, Mandi Daugherty, Heidi Kennedy, Joseph Musselman, Jeremy Knott, Rich Gergely (via zoom), Jerome Dodson, Matt Hall, Chuck Kassick, Brannon Raptosh, Patty Brumbaugh, Stacey Claycomb, Melissa Colestock, Damion Spahr, Rachel Foor (Altoona Mirror), Dena Burket and Brian Helsel.

Mr. Knott noted that the Board met in executive session prior to the meeting to discuss personnel issues.

Dr. Helsel addressed the Board during his Superintendent report. He stressed the importance of dynamics of change: clarity, communication, commitment and consistency. He discussed a program change in the District. He discussed changes with the remaining ESSER funding due to a deadline to use all funding by September of 2024. Dr. Helsel also discussed the possibility of hiring a grant writer for the District.

Mr. Hall addressed the Board during his Elementary Principal report. He informed the Board regarding the start of the school year and how smoothly things have been running. He informed the Board of beginning of the year tasks that have been completed. He spoke briefly about benchmarking. He spoke briefly about the pep rally scheduled for September 7, 2023.

Mr. Kassick addressed the Board during his Secondary Principal report. He informed the Board of beginning of the year tasks that have been completed. He gave report of exciting opportunities that the Gifted program will participate in this school year. He spoke about the elementary pep rally scheduled in conjunction with mini football night on September 7, 2023. He also informed the Board of plans for the Homecoming parade.

Dr. Helsel informed the Board of the following things that will be brought to the Board at the Official Meeting on September 13, 2023:

- Elementary/Secondary Teacher Handbooks
- Staffing changes due to resignations, transfers and new hires
- Agreements to be approved for the 2023-2024 school year
- Additional volunteers
- Booster resolutions
- First and second readings of Policies

Mr. Knott gave the Board an Athletic Project update and discussed a pending change order.

The meeting was adjourned at 9:03 pm.

Dena Burket

Board Secretary